

**ANNEXURE – I**  
**ES COLLEGE OF NURSING, V.SALAI VILLUPURAM**  
**INTRODUCTION OF IQAC**

**INTRODUCTION**

In pursuance of its action plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure.

Since quality enhancement is a continuous process, the IQAC will become a vital part of the institution's quality assurance system and work towards ensuring quality enhancement and sustenance.

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of its institution. During the post-accreditation period, institutions need to channelize their efforts towards promoting holistic academic excellence including the implementation of peer team's recommendations.

**OBJECTIVE**

The primary aim of the IQAC in ES College of Nursing is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

**GOALS**

1. To develop a quality system to improve the academic and administrative performance of the institution.
2. To promote institutional functioning towards quality enhancement through the internalization of quality culture and institutionalization of the best practices.

## ACTIVITIES

- ❖ IQAC meeting will be conducted four times in the year and action plan was presented.
- ❖ The IQAC core committee consisting of the chairperson, teachers and the IQAC coordinator will meet every first week of the month.
- ❖ Standard operating procedures will be developed for the institution.
- ❖ IQAC action plan and objectives will be chalked out in the beginning of the academic year.
- ❖ External experts will be invited to give an update and future suggestions for the enhancement of IQAC functioning.
- ❖ Encourage the faculty to conduct community extension programmes which is the part of the action plan for the academic year 2021-2022.
- ❖ Quality related programmes will be planned and implemented for the students, faculty and nonteaching separately.
- ❖ Initiatives will be taken to retain and recruit the faculty members.
- ❖ Steps will be taken towards increment of the salary of the faculty members.
- ❖ Evaluation of departmental activities and action plan will be done through internal departmental audit and minutes of the meeting.
- ❖ Students and faculty members will be trained through seminars and workshops.
- ❖ Notify the faculty to apply for the research projects and grants from ICMR.
- ❖ Activities of IQAC will be communicated to the faculty and students via notice board and mail.
- ❖ Internal and External audit will be scheduled and conducted.
- ❖ Student feedback and PTA meeting will be conducted.
- ❖ Encourage the faculty members to pursue research in their respective field of study.
- ❖ Conduct remedial coaching for slow learners to enhance their learning capability.
- ❖ Facilitate the practice of innovative teaching learning activities such as clinical microteaching, clinical written exams, OSCE and peer teaching.
- ❖ Wi-fi will be made available in the campus

- ❖ Conduct career guidance programme and campus selection for the students of final year.
- ❖ Conduct the national and state level conference
- ❖ Felicitate the teaching and non teaching staff with “best teacher of the year & performance” award.
- ❖ Renovate the college auditorium.

### **THE ROLE OF THE COORDINATOR**

- ❖ To coordinate the dissemination of information on various quality parameters of higher education.
- ❖ To coordinate the documentation of the various programmes / activities leading to quality improvement.
- ❖ To coordinate the quality-related activities of the institution.
- ❖ To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- ❖ To coordinate the timely and efficient execution of the decisions of IQAC committee.

**ANNEXURE – II**  
**ES COLLEGE OF NURSING, V.SALAI VILLUPURAM**  
**IQAC COMMITTEE**

**THE IQAC STRUCTURE**

The IQAC shall be constituted under the chairpersonship of the Principal. He / She may be assisted by a Coordinator who shall be senior faculty members. This position may be held as an additional charge by the faculty member concerned, or a new position of a full time Director / Coordinator may be created and person is selected and appointed or a senior faculty member is posted by redeployment.

**COMPOSITION OF THE IQAC**

The composition of the IQAC should be as follows:

- ❖ Chairperson: Prof. M. Porselvi, Head of the Institution
  - ❖ Coordinator of the IQAC : Prof.R.Karthi, Vice Principal
  - ❖ Senior Administrative Official:
    1. Mr.Senthilkumar, Secretary
    2. Mr.Thiyagarajan, Registrar, ESSK
  - ❖ Five senior Teachers
    1. Mrs.Latha.P, Professor
    2. Mrs.Srilekha, Associate Professor
    3. Mrs. Jabaseeli Gladis Mary, Associate Professor
    4. Ms.Kumudhavalli, Assistant Professor
    5. Ms.Malathi, Assistant Professor
  - ❖ Two external experts
    1. Prof.A.S.Rao, Former Academic Consultant, NAAC, Bangalore.
    2. Dr.S.Akila, Associate Professor & Dean of Academic, TACW
- The membership of the nominated members shall be for a period of two years.
  - The IQAC should meet at least once in every quarter.
  - The quorum for the meeting shall be two-thirds of the total number of members.
  - The Agenda, Minutes and Action Taken Reports are to be documented and maintained electronically in a retrievable format.

### COMMITTEE MEMBERS : 2021- -2023

**Origin of IQAC:** The Internal Quality Assurance cell of E.S. College on Nursing was constituted on **04.10.2021**

S.NO	NAME OF THE POST	NAME OF THE PERSON	DESIGNATION
1.	<b>Chair Person</b>	Prof. M.Porselvi	Principal
2.	<b>IQAC Coordinator</b>	Prof. Karthi.R	Vice Principal
3.	<b>Member Secretary: ( Management Members)</b>	Mr. Senthilkumar	Secretary
		Dr. Thiyagarajan	Registrar, ESSK
4.	<b>Members</b>	Mrs. Latha.P	Professor
		Mrs. Srilekha	Associate Professor
		Mrs. Jabaseeli Gladis Mary	Associate Professor
		Ms. Kumudhavalli	Assistant Professor
		Ms. Malathi	Assistant Professor
5.	<b>External Experts</b>	Prof. A.S. Rao	Academic Consultant
		Dr. S.Akila	Associate Professor & Dean of Academic TACW
6.	<b>Alumni</b>	Mrs.Mahalakshmi	2008-2012 Batch
		Mr. Tamilvanan	2014-2018 Batch
7.	<b>Student Members</b>	Ms. Sarathapritha	M.Sc(N) I year
		Ms. Kalaimathi	M.Sc(N) I year
		Mr. Karthi	B.Sc(N) III year
		Ms. Sasikala	B.Sc(N) III year
		Ms .Jayapriya	B.Sc(N) II year
		Ms. Prabha	B.Sc(N) I year